



Board of County Commissioners Agenda Request

3B

Agenda Item #

Requested Meeting Date: December 23, 2025

Title of Item: 2025 Budget Reserves

- ☒ REGULAR AGENDA
☐ CONSENT AGENDA
☐ INFORMATION ONLY

Action Requested:

- ☐ Approve/Deny Motion
☒ Adopt Resolution (attach draft)
**provide copy of hearing notice that was published*

- ☐ Direction Requested
☐ Discussion Item
☐ Hold Public Hearing*

Submitted by:
Kathleen Ryan

Department:
Auditor Office

Presenter (Name and Title):
Kathleen Ryan, County Auditor

Estimated Time Needed:
10 Minutes

Summary of Issue:

Approve/Adopt Resolution:
2025 Budget Reserves

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Adopt resolution as presented.

Financial Impact:

Is there a cost associated with this request?

☒ Yes

☐ No

What is the total cost, with tax and shipping? \$

Is this budgeted? ☒ Yes ☐ No

Please Explain:

Resolution 20251223-xxx 2025 Reserve Funds

BE IT RESOLVED, the Aitkin County Board of Commissioners, County of Aitkin, do hereby approve the following amounts to be placed in reserve funds for fiscal year end 2025:

Department	Reserve Balance as of 12/10/2025	2025 Funds to Reserve	Balance for 2026	Project
Court Administration	0.00	0.00	0.00	Court Appointed Atty Services
Court Administration	8,837.45	0.00	8,837.45	Jury Deliberation/Technology
Auditor/License Center	156.00	(156.00)	0.00	Computers/Office Equipment
Extension	6,409.19	0.00	6,409.19	Summer Intern
Extension	6,000.00	0.00	6,000.00	Supplies/Technology
Assessor	0.00	500.00	500.00	Replacement Ipads
Assessor	0.00	12,000.00	12,000.00	Vehicle Replacement
Central Services	213,500.00	0.00	213,500.00	Future Health Insurance Needs
Central Services	518,898.00	0.00	518,898.00	Public Safety Aid
Motor Pool	44,000.00	30,000.00	74,000.00	Vehicle Replacement
IT	34,624.31	40,000.00	74,624.31	Back up System/Servers
HR	5,000.00	(5,000.00)	0.00	Staff Training
Election	165,147.81	60,000.00	225,147.81	Election Expenses
Attorney	104,800.00	0.00	104,800.00	Internal Case Management System
Attorney	10,000.00	0.00	10,000.00	Murder Trial Expenses
Maintenance	14,656.82	0.00	14,656.82	Equipment
Buildings	0.00	2,000,000.00	2,000,000.00	HHS Building Project
Buildings	164,999.07	0.00	164,999.07	Capital Projects
Buildings	0.00	50,000.00	50,000.00	Vehicle Replacement
Veteran Service	263.09	0.00	263.09	Donations for Vets
Planning & Zoning	0.00	20,000.00	20,000.00	Software Costs
Sheriff	7,052.47	0.00	7,052.47	Office Furniture
Sheriff	84,101.36	14,500.00	98,601.36	Buildings-Future Repairs
Sheriff	18,599.53	0.00	18,599.53	Equipment/Radios
Sheriff	10,309.96	0.00	10,309.96	Enforcement/Squad Cars
Sheriff	38,815.55	0.00	38,815.55	Aitkin Co. Search & Rescue
Sheriff	4,724.96	5,000.00	9,724.96	Technology Funds
Sheriff	13,000.00	0.00	13,000.00	Canine Replacement
B & W	20,000.00	20,000.00	40,000.00	Boat & Water Equipment
B & W	463,163.00	0.00	463,163.00	B&W Storage Building
Sheriff	16,000.00	4,000.00	20,000.00	Snowmobile Replacement
Sheriff	14,375.50	0.00	14,375.50	Forfeiture
STS	40,000.00	0.00	40,000.00	Van
Community Corrections	0.00	4,500.00	4,500.00	Computers
FPL/Environmental Services	4,545.00	9,000.00	13,545.00	Vehicle Replacement
Economic Development	29,200.00	5,000.00	34,200.00	Advertising/Marketing
Economic Development	25,745.00	2,000.00	27,745.00	Business Development & Rec. Grant
Economic Development	100,222.00	0.00	100,222.00	Future Economic Initiatives
Economic Development	78,492.61	0.00	78,492.61	Broadband
TOTAL	2,265,638.68	2,271,344.00	4,536,982.68	TOTAL

Adopted this 23rd Day of December, 2025 By The Aitkin County Board of Commissioners.

Attest:

J. Mark Wedel
County Board Chair

David J. Minke, County Administrator
Clerk to the County Board

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**